



IMPART DELIVERABLES 2011 – 2012

For Students Starting in September 2011

Deliverables	Due Date
Learning Plan¹ Draft to Mentor (cc: Program Coordinator) Meeting with Mentor to Finalize Final Version sent to Program Coordinator	Oct 17, 2011 Oct 28, 2011 Oct 31, 2011
Progress Report #1¹ (report on your Learning Plan)	Feb 14, 2012
Contribute to (present at) at least 1 seminar	Term 1 and/or 2
Demonstrate Collaborative work with other IMPART trainees	Term 1 and/or 2
Meet with Mentor to discuss progress	Term 1 and 2
IMPART-related Research (papers/docs/posters)²	June 1, 2012
Own Research Project (show progress and influence of IMPART)	June 1, 2012
Progress Report #2¹ (report on your Learning Plan)	June 1, 2012
IMPART Renewal Application (if relevant)	June 1, 2012

For Students Starting in January 2012

Deliverables	Due
Learning Plan¹ Draft to Mentor (cc: Program Coordinator) Meeting with Mentor to Finalize Final Version sent to Program Coordinator	Feb 13, 2012 Feb 24, 2012 Feb 27, 2012
Progress Report #1¹ (report on your Learning Plan)	June 1, 2012
Contribute to (present at) at least 1 seminar	Term 1 and/or 2
Demonstrate Collaborative work with other IMPART trainees	Term 1 and/or 2
Meet with Mentor to discuss progress	Term 2
IMPART-related Research (papers/docs/posters)²	Sep 1, 2012
Own Research Project (show progress and influence of IMPART)	Sep 1, 2012
Progress Report #2¹ (report on your Learning Plan)	Sep 1, 2012
IMPART Renewal Application (if relevant)	Sep 1, 2012

Term 1: Sept - Dec 2012
Term 2: Jan - May 2012

¹ Template available on website under "Forms and Policies" ([link](#))

² As you complete documents (e.g., presentations, posters, abstracts, papers, etc.), please send them to the Program Coordinator for the IMPART program records.



EXPECTATIONS

All IMPART fellows are expected to complete and contribute comments and content to the online core course and to attend IMPART seminars and activities. Not doing so will impact your success and progress in the program, and may result in non-renewal of your award or even early termination. It is important that you communicate with the IMPART director in advance if there are conflicts or illnesses that make it impossible for you to attend specific seminars or events.

All IMPART fellows are asked to help create and foster our IMPART community of practice. There are many ways to do this, for example: finding ways to collaborate and network with fellow trainees and mentors; helping to organize relevant activities such as visits to addiction facilities or arranging for guest speakers; contributing to seminar discussions; and voicing ideas for making our IMPART more relevant and successful on a personal, seminar and program level.

EXPECTATIONS FOR POSTDOCTORAL FELLOWS

IMPART greatly values the education and experience of our postdoctoral fellows and as such ask that they take a leadership role in IMPART, specifically helping to source guest speakers, leading projects and helping fellow trainees.